

Holts Summit Fire Protection District

Cadet Program
557 Summit Dr.
Holts Summit, Missouri 65043

Subject: Rules and regulations of Cadet Program

Purpose: Give local teens a sense of pride, of community, and of self worth. Get the community involved, parents through their children, and others by seeing the positive impact in the community and in the children. Improve public relations, and also to have fun.

- I. Cadet
 - A. Cadets will be selected through an application and interview process
 - B. Age
 1. 13-High School Graduate
 - C. Cadets dress code
 1. Tee shirt's
 - a. Provided apparel
 - 1) Yellow tee shirt and yellow long sleeve shirt that says cadet on upper left breast, emblem will be green.
 - 2) Bunker gear that is necessary for the training and fire calls that the cadet is able to respond to.
 2. Blue jeans
 - a. provided by cadet
 3. Boots
 - a. provided by cadet
 - D. Uniform and appearance
 1. Uniforms will be cleaned
 2. Boots will be polished (if black)
 3. Cadets will be clean shaven (if old enough)
 4. Haircuts will be neat and hair will be combed
 - E. Cadets shall not use foul language.
 - F. Cadets shall address all firefighters as "sir" or "ma'am." With the following exceptions:
 1. Chief and Assistant Chief shall be addressed as Chief.
 2. Any other officer will be addressed by their rank.
 - G. Cadets will be on a 90 day probationary period.
 1. Probation will be over with a passing grade on a test of general knowledge of the Holts Summit Fire Protection District.

2. Cadets may also be placed back on probation if instructors feel the cadet needs disciplinary actions for:
 - a. Attendance
 - b. Behavior
 - c. Actions on emergency scenes

H. Rank

1. Rank shall be determined based on:
 - a. Written exam
 - b. Practical exam
 - c. Motivation
 - d. Leadership skills
 - e. Attendance
 - f. Time and grade
2. Ranks shall be the following:
 - a. One Chief Cadet
 - b. One Assistant Chief Cadet
 - c. Captain Cadet
 - d. Lieutenant Cadet
 - e. Cadet

II. Muster

- A. The cadet will muster two times a month
 1. Duty will be:
 - a. One week night 1800 to 2100
 - b. One Saturday 0800 to 1200
 - 1) Dates and times are subject to change.
- B. On a duty day the cadet will learn:
 1. Basic firefighting
 2. Basic first aid
 3. Fire prevention
 4. Home safety
 5. Other topics related to the fire service
- C. On a duty day the cadet will perform the following duties:
 1. Station clean up
 2. Truck maintenance
 3. Truck clean up
 4. Preventive maintenance
 5. Misc. Duties
 6. Community service

III. Response

- A. Cadets can respond to the following:
 1. Structure fire
 - a. Cadets shall not enter a burning structure
 - b. Cadets shall enter only when deemed safe by I.C.
 2. Natural cover fire

3. Motor vehicle fire (if deemed safe by I.C. and if the fire is not on a highway)
 4. Water rescue (if deemed safe by I.C.)
 5. Technical rescue (if deemed safe by I.C.)
- B. Cadets shall not respond to the following:
1. Motor vehicle fire (if deemed not safe by I.C. and if the fire is on a highway)
 2. Motor vehicle accident
 3. Water Rescue (if deemed not safe by I.C.)
 4. Medical Emergency (at any time)
 5. Power line down (at any time)
 6. Technical rescue (if deemed not safe by I.C.)
 7. Smoke investigation
 8. Gas odor (at any time)
 9. Carbon monoxide (at any time)
 10. Sprinkler malfunction
 11. Hazmat spill (at any time)
- IV. Notification of response
- A. To be determined by the Chief
- V. Gear
- A. Bunker gear
1. Bunker gear and all other gear (except uniform) shall be supplied by Holts Summit Fire Protection District.
- VI. Vehicles and apparatuses
- A. Cadets shall not drive or operate any vehicles.
- B. Cadets shall not operate any equipment.
1. With the exception of an SCBA.
 - a. The SCBA will only be used by the cadet during a training evolution.
- C. Cadets may ride in emergency vehicles as determined by the Chief.
- VII. Supervision of Cadets
- A. Cadets shall not be at fire house without supervision of one or more instructors or firefighters.
- B. When on scene cadets will be under the direct supervision of the instructors or appropriate personnel as deemed by the instructors.
- C. If all instructors are on scene the cadets shall be under the instruction of at least one instructor, but shall follow all orders as given by incident commander.
- VIII. Transportation
- A. Cadets shall provide transportation to and from:
1. Training
 2. Scene
- B. If cadet cannot provide transportation they shall call another cadet or instructor and request a pick up or authorized absence.

IX. Absences

- A. If a cadet cannot make it to a duty day they shall call a ranking cadet officer and request an authorized absence.
- B. If cadet officer cannot be reached they shall call an instructor and request an authorized absence.
 1. Absences shall be authorized for the following:
 - a. Illness
 - b. Death in the family
 - c. Out of town
 - d. Parents request
 - e. School or extra curricular event
 2. If the cadet does not call to request an authorized absence they will incur an unauthorized absence, unless there are extenuating circumstances.
 3. Three unauthorized absences in a year shall constitute the following:
 - a. The cadet shall be placed back on probation for 30 days
 - b. If given rank they shall be reduced in rank to cadet
 - 1) Rank shall only be given back upon approval of the instructors.
 4. If 6 unauthorized absences in a year the cadet shall be placed on probation for another 90 days.
 5. If 8 unauthorized absences in a year the cadet shall be removed from the program.